



COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

***REVISED 10-20-2025**

MEMORANDUM

MICHAEL LUCKEY
County Administrator

TAMMIE JAEGER
Administrative Secretary



TO: Editors

FROM: Michael Luckey, County Administrator

DATE: October 15, 2025

SUBJECT: JEFFERSON COUNTY Meetings – Week of October 20, 2025

Monday October 20, 2025	Intercounty Coordinating Committee (ICC)	9:30 a.m.	Green Lake County 571 County Road A, Green Lake
Tuesday October 21, 2025	Sheriff's Civil Service Commission	8:00 a.m.	Sheriff's Office 411 S. Center Ave, Jefferson
	Human Resources Committee	8:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, C2003, Jefferson
Wednesday October 22, 2025	No scheduled county meetings		
Thursday October 23, 2025	Parks Committee	10:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, C1021, Jefferson
	*Community Action Coalition Board of Directors	5:30 p.m.	Videoconference OR Comfort Suites 725 Paradise Ln, Johnson Creek
Friday October 24, 2025	Law Enforcement and Emergency Management Committee	8:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, C2003, Jefferson
Saturday October 25, 2025	No scheduled county meetings		
Sunday October 26, 2025	No scheduled county meetings		

A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

County Board Supervisors attending meetings remotely shall have the same rights and privileges as they would have when appearing in person. The official meeting will be convened at the location on the meeting agenda. If appearing remotely, it is the responsibility of the member to maintain audio and video connectivity with the official meeting site. If connectivity is lost, but the physical location of the meeting maintains a quorum, the meeting may continue in the discretion of the chair. Members attending remotely must be able to be heard, and when video is available to the member attending remotely, seen by Committee members and public who are present at the physical location of the meeting. Loss of connectivity will result in the member being considered absent from that portion of the meeting after connectivity is lost.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.



Intercounty Coordinating Committee

Adams, Columbia, Dodge, Green Lake, Jefferson, Juneau,
Marquette, Sauk & Waushara Counties

MEETING AGENDA & PROGRAM

Officers:

Chairman

Sauk County

Tim McCumber

timothy.mccumber@saukcountywi.gov

Vice Chairman

David Frohling

district23@co.dodge.wi.us

Secretary

Jefferson County

Steve Nass

steven@jeffersoncountywi.gov

Treasurer

Dodge County Extension

127 E Oak Street

Juneau, WI 53039

Extension Coordinator

Morgan McArthur

Morgan.mcarthur@wisc.edu

Member Contacts:

Adams County

John West

district14@co.adams.wi.us

Columbia County

Darren Schroeder

Darren.Schroeder@columbiacountywi.gov

Green Lake County

David Abendroth

dabendroth@greenlakecountywi.gov

Juneau County

Timothy Cottingham

jcchair@juneaucountywi.gov

Marquette County

Ken Borzick

kborzick@co.marquette.wi.us

Waushara County

John Jarvis

wcb3@co.waushara.wi.us

DATE:

Monday, October 20, 2025

TIME:

9:30 AM

PLACE:

Green Lake County
571 County Road A
Green Lake WI

9:00 AM

Gathering

9:30 AM

1. Call to Order
2. Pledge of Allegiance
3. Certification of Open Meeting Notice
4. Adoption of Agenda
5. Approval of Previous Meeting Minutes
6. Reports from Visiting Legislative Officials
7. Update of County Issues – WCA
8. **Program:** Extension MOU & Strategic Planning;
Sarah Diedrich-Kasdorf; Jeremy Solin et al.
9. Open Discussion of County Issues
10. Next Meeting – December 15, 2025.
11. Adjourn

Mailing Address

UW-Extension, 127 E Oak Street, Juneau, WI 53039

Office of the Sheriff - Jefferson County

411 S. Center Avenue, Jefferson, WI 53549



Travis W. Maze, Sheriff

Jerry A. Haferman, Undersheriff

CHAD ROBERTS
JAIL CAPTAIN



MATTHEW KANTERS
PATROL CAPTAIN



MARGARETA GRAY
ADMINISTRATIVE CAPTAIN



AGENDA

SHERIFF'S CIVIL SERVICE COMMISSION

Jefferson County Sheriff's Office Conference Room

411 S. Center Avenue

Jefferson, WI 53549

Tuesday October 21st @ 8 A.M.

CHRISTINE SPANGLER, WILLIAM GAUGERT, CARL JAEGER, KEVIN PURCELL, LYLE WUESTENBERG

1. Call to order
2. Roll call
3. Certification of compliance with open meetings law
4. Approval of agenda
5. Public Comment – Members of the public who wish to address the committee on specific agenda items must register their request at this time.
6. Closed session pursuant Wisconsin State Statute 19.85 (1)(c) regarding employment or promotion of public employees.
 - a. Briefing on Candidate
 - b. Interview of Candidate
 - c. Scoring of Candidate
7. Reconvene in open session for action on closed session if necessary.
8. Adjourn

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Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Human Resources Committee Agenda
Jefferson County Courthouse, Conference Room C2003
311 S Center Avenue
Jefferson, WI 53549
Tuesday, October 21, 2025, at 8:30 a.m.

[Join the TEAMS meeting now](#)
Meeting ID: 228 204 581 460 4
Passcode: in7Cq3Lm

Committee Members: James Braughler, Chair; Joan Callan, Kirk Lund, Matthew Tracy, and Karl Zarling, Vice Chair

1. Call to order
2. Roll call (*establish a quorum*)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public comment (*Members of the Public who wish to address the Committee on specific agenda items must register their request at this time*)
6. Approval of August 19, 2025, Minutes
7. Communications
8. Discussion and possible action to recommend a resolution to County Board to amend the 2025 and 2026 Human Services budgets and eliminate a Part-Time Nutrition Site Manager Position and Create a Part-Time Nutrition Program Administrative Assistant I Position
9. Convene into closed session for discussion and possible action pursuant to Wisconsin State Statute section 19.85 (1)(e), "...conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion and possible action on labor negotiation strategy with the Jefferson County Supervisors Association and Jefferson County Deputy Sheriff's Association
10. Reconvene into open session for possible action on items discussed in closed session
11. Review of September 2025 monthly financial reports for Human Resources and Safety
12. Report from Human Resources Director to include Requests to fill vacant positions, Emergency Help requests, Extra steps and/or benefits for new hires and current positions, Update of Leaves of Absences requests, and Update on Human Resources Department activities
13. Discussion and possible action on tentative future meeting schedule and agenda items.
14. Adjournment

Next scheduled meetings:
Tuesday, November 18, 2025, at 8:30 a.m.
Tuesday, December 16, 2025, at 8:30 a.m.

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Parks Committee Agenda
Jefferson County

Date: Thursday, October 23, 2025
Time: 10:30 am

Videoconference OR
Jefferson County Courthouse Room C1021
311 South Center Ave.
Jefferson, WI 53549

Committee Members: Joan Callan, Walt Christensen, Anthony Gulig, Cassie Richardson, Meg Turville-Heitz

Microsoft Teams Video Conference link below:

[Join the meeting now](#)

Meeting ID: 292 364 501 969 8

Passcode: s92Ly7Bu

1. Call to Order
2. Roll Call (establish a quorum)
3. Certification of Compliance with the Open Meetings Law
4. Approval of the Agenda
5. Approval of Parks Committee Minutes for September 25th, 2025
6. Communications
7. Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Discussion on Flood Mitigation Property Violations
9. Discussion and Possible Action on request for stump grinding and removals on Flood Mitigation Properties Oxbow Bend
10. Discussion on Jefferson County Parks Staff Wages
11. Discussion and Possible Action on a Resolution authorizing Jefferson County Parks to accept a Proposal for the completion of the Jefferson County Parks Comprehensive Park and Outdoor Recreation Plan update from Snyder and Associates.
12. Update on Interurban Trail, Phase III
13. Discussion on Parks 2025 Budget
14. Field Staff Updates
15. Administrative Staff Updates
16. Historic Sites Council Update
17. Discussion on Agenda Items for the Next Meeting
18. Next Scheduled Meetings per the 2025 Proposed Meeting Schedule (4th Thursday, Monthly)
 - December 4th, 2025
 - January 22nd, 2026
19. Adjourn

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including the Jefferson County Board of Supervisors, may be present at this meeting.

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County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

FULL BOARD OF DIRECTORS MEETING AGENDA

THURSDAY, OCTOBER 23, 2025
5:30 – 6:30 PM

VIRTUAL

Samantha Wendt, President | Chara Taylor-Henning, Vice President | Jamie Vogt, Secretary | Rob McMurrich, Treasurer | Jennifer Andrews, Chair of Administration | Sarah Butz, Chair of Operations | Betty Groenewold | Kirk Lund | Larry Nelson | Sandy Wareing | Jennifer Rowedder | Jodi Hare-Paynter | Emily Lessner | Mike Wineke | Sarah Smith

CALL TO ORDER

5:30 PM	Call to Order • Roll Call • Agenda Review	Samantha Wendt
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2026 CAC INSURANCES & BENEFITS

5:30 – 6:30 PM	2026 CAC Insurance & Benefit Plan Renewals – Timeline Review	Meghan Mietchen
	Insurance & Benefit Plan Approval P&Ps (Action Needed) <i>Materials: Insurance and Benefits Plan Approval Policy</i>	

CLOSED SESSION

6:30 PM	Announcements & Adjournment	Samantha Wendt
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NEXT CAC BOARD OF DIRECTORS MEETING:

THURSDAY, NOVEMBER 20, 2025
5:30 – 8:00 PM
DINNER BEGINS AT 5:00 PM

IN-PERSON @ Comfort Suites Johnson Creek Conference Center
725 Paradise Lane, Johnson Creek, WI 53038

LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

AGENDA

311 S. Center Ave – Room C2003

Jefferson, WI 53549

October 24, 2025, at 8:30 am

[Join the meeting now](#)

Meeting ID: 218 634 143 270 9

Passcode: yR3Hu9Cm

Dwayne Morris, David Drayna, Brandon White, Mary Roberts, Karl Zarling

1. Call to order
2. Roll call
3. Certification of compliance with open meetings law
4. Approval of the agenda
5. Public comment – (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Approval of September 26, 2025, minutes
7. Grant Funding
 - a. Computer and Hazardous Equipment Grant (CHEG) - *Wisconsin Emergency Management (WEM)*
 - b. Emergency Planning and Community Right to Know Act (EPCRA)- *Wisconsin Emergency Management (WEM)*
 - c. *Emergency Management Planning Grant (EMPG)*
 - d. Hazardous Materials Emergency Preparedness (HMEP)- *Wisconsin Emergency Management (WEM)*
 - e. Congressional Grant – *Senator Baldwin*
 - f. Emergency Response Equipment - Regional Collaboration Grant Program– *Compeer Financial*
8. Emergency Management Outreach
 - a. Weather Ready Ambassador / StormReady- National Weather Service (NWS)
 - b. Safety & Mass Notification
 - c. Flooding in Wisconsin Update
 - i. Milwaukee and Waukesha
 - d. WisMAC 2025 Memorandum of Understanding (MOU) and Resolution
9. Spotlight on Emergency Management
 - a. EM Director Hameau named Vice-President of Wisconsin Emergency Management Association (WEMA)
10. Update on Off-Site Facility Plans
11. Training and Conferences
 - a. Wisconsin Emergency Management Association (WEMA)- September 2025
 - b. W-237 Wisconsin Staging Area Manager Concepts and Operations Training – scheduled October 20, 2025, at Fort Atkinson Police Department
12. Review Emergency Management Budget
13. Hazmat Team updates
14. Next Meeting date: November 28, 2025 (Sheriff's Office)
15. Adjourn

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